

## **Medical Injury**

### **Dispatcher's Response**

- 1. Obtain name, location, nature of injury.
- 2. Advise the officer.
- 3. Call Health Services worker (On-call worker, if after business hours).
- 4. Notify Supervisor.
- 5. If individual was working during the time of the injury and the nature of the injury is not life threatening, refer to COMP procedures.
- 6. Log an incident report number.

### **Officer's Response**

- 1. Respond to the scene immediately.
- 2. Do an incident report.

**Dispatcher should relay the medical emergency using the following example:**

**“My name is \_\_\_\_\_ I’m calling from La Sierra University Security Department. We are currently experiencing a medical injury involving \_\_\_\_\_ (name). The incident (occur / did not occur) while working on campus. The victim has suffered \_\_\_\_\_ (nature of injury) and he/she (was / was not) taken to \_\_\_\_\_ (\*COMP only if is a work related injury, if not COMP related, Health Services should advised where the individual should go or taken to if the individual is a student, staff, or faculty.) The following people were notified: \_\_\_\_\_ . They were advised that all information regarding this incident is to remain confidential.”**