



PETITION FOR ACADEMIC PROGRAM VARIANCE

Form to be completed with advisor or department chair.

- 1. State your request completely and clearly, specifically identifying policies and/or courses involved.
- 2. Provide adequate rationale and information to support your request and allow a decision.
- 3. Secure supporting comments and signatures.
- 4. Deliver the petition to the office indicated in the shaded box.
- 5. A copy of this petition will be sent to you when the petition has been acted upon.

This petition requests change to:

- General Education:** Gen. Ed. petitions are turned in to the **Dean of General Education (x2499)**.
- Major:** Major petitions are turned in to the **Dean of the student's school or college.** (CAS x2211; Divinity x2041; Education x2400; ZSB x2060)
- Pre-Professional:** Pre-professional petitions are turned in to the **College of Arts and Science Dean's office (x2211)**.

Last Name ↴		First Name ↴		Middle Name ↴	Phone Number	Student ID#
Street Address and Apt. Number			City	State	Zip Code	20##
Email	Major/Minor/Program		Expected Graduation Date		Bulletin of Graduation	

I hereby request the following variance from academic policy (attach additional pages if more space is needed):

[Large empty box for variance request]

Advisor/Faculty Mentor Signature	Date	Student's Signature	Date
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I recommend and support this request for the following reasons:
(If additional space is needed, please attach additional pages.)

[Large empty box for recommendation reasons]

Printed Name	Department Chair Signature	Date
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OFFICE USE ONLY	
Decision:	<hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
Signature of Dean of school/college, or Dean of General Education	Date