

La Sierra University Annual Faculty Report

Faculty reports may be made in narrative or outline form, addressing each item. They should cover the time period from the day after the previous year's report was due through the date the current year's report is due, and should not exceed five pages in length. These reports should be submitted to your program head by 5pm on the Friday before finals week. Your feedback on the usefulness of this form is welcome, and can be sent to assessment@lasierra.edu.

(insert name, rank, department)

Teaching

1. Which courses have you taught this past year (including number of units)?
 - a. Which of these were courses that you have not previously taught?
 - b. Which of these courses was/were designated as Service Learning?
 - c. For courses that were not new to you, how did you update your presentation of the material (e.g., included student learning outcomes in syllabus, new section(s) in lecture materials, changes to pedagogy, different book, etc.)?
 - d. Which of your program's student learning outcomes were you able to incorporate into your classes?
2. Discuss how and why your teaching has evolved since your last report (focusing on specifics from individual classes where possible, including student, peer, and chair evaluations of teaching).
3. What classes will you teach in the coming year (including number of units)? What changes would you like to make in the coming year?

Scholarship

1. Briefly summarize your scholarship activities over the past year.
 - a. What have been the outcomes of your scholarly activities?
 - i. Describe progress on projects, including any roadblocks you encountered.
 - ii. Have any of your projects involved students? If so, in what capacity?
 - iii. List publications, presentations, performances, etc. including full citations.
 - iv. List grants for which you have applied; include the status of the application
2. What are your plans for the coming year, and what challenges do you anticipate as you work to achieve your goals?

Service

1. List your service activities in the past year, including:
 - a. Service to the university (e.g., committee work, recruiting efforts, fundraising, bringing guest speakers, etc.)
 - b. Service to the broader academic community (editorial board service, etc.)
 - c. Service to other communities (e.g., civic groups, church groups, mission projects, charitable organizations, etc.)
2. Reflect on your service activities and indicate plans for next year.

Attachments

1. Documentation of scholarly activities (.pdfs of articles, abstracts, performance or exhibition programs, etc.)
2. Any additional materials to which you would like to draw your chair's attention.

This report is due to your program head by 5pm on the Friday before finals week. It will be used by your program head in writing the program annual report, and will be submitted, as an appendix to that report, to the dean of your school.