

Service-Learning Portfolio Waiver Application

Return to Service-Learning Office

Gladwyn Hall room #205

(951)785-2185

service@lasierra.edu

Name _____ LSU ID# _____

Phone Number _____

Email Address _____

Permanent Address _____

Major _____ Expected Graduation Date _____

Place of Service _____

Activity _____

_____ Signature _____ Date

Service-Learning Portfolio Requirements

- 1) The portfolio **MUST** contain the following information:
 - Cohesive personal reflection essay 5-10 pages
 - Information relating to specific everyday activities during time of service (daily reflections).
 - Names, dates and details that exemplify the service experience.
 - A signed and dated letter of recommendation on official letterhead of the institution you served at.
- 2) At least an academic year of service (9 months) outside of La Sierra University is required for portfolio consideration. A portfolio **may not** include any course Service-Learning experiences, paid service or internships, rather a personal service done outside of school and job requirements.
- 3) Service should teach applicant about the community and the people served. The service done should also affect the applicants view on the act of service. The portfolio reflections should represent these points.

The portfolio should be a cohesive representation of your entire time spent in service. The portfolio committee should be able to reconstruct the activities you participated in, your thoughts throughout your service time, as well as the development of your ideas on service throughout and at the end of your service. The finished portfolio should be turned into the Service-Learning Office by the end of Winter Quarter for those who wish to receive credit for graduation in June. Portfolios will be reviewed by the Portfolio Committee, commented on and returned to the Service-Learning Office in a timely manner. The Committee may request further information regarding some aspect of your service, in such case, you will need to revise and return your portfolio to be looked over again.